



## YEARLY STATUS REPORT - 2023-2024

### Part A

#### Data of the Institution

##### 1. Name of the Institution

FORESIGHT COLLEGE OF COMMERCE

- Name of the Head of the institution **Mr. Shailesh Mehta**
- Designation **Secretary**
- Does the institution function from its own campus? **No**
- Phone no./Alternate phone no. **9764445483**
- Mobile No: **9764445481**
- Registered e-mail **info@dpss.co.in**
- Alternate e-mail **foresightnaac@gmail.com**
- Address **Foresight College College Of  
Commerce, Survey No 382, Quarter  
Gate, YMCA Complex, New Modi  
Colony, Rasta Peth , Pune**
- City/Town **Pune**
- State/UT **Maharashtra**
- Pin Code **411011**

##### 2. Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **Self-financing**
- Name of the Affiliating University **Savitri Bai Phule Pune University**
- Name of the IQAC Coordinator **Heena Irfan Ahmed Shaikh**
- Phone No. **9595740261**
- Alternate phone No. **9764445481**
- Mobile **9764445481**
- IQAC e-mail address **foresightnaac@gmail.com**
- Alternate e-mail address **heenashaikh.foresightcollege@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))** <https://fccpune.com/iqac/>

**4. Whether Academic Calendar prepared during the year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://fccpune.com/wp-content/uploads/2024/12/Academic-Calendar-23-24.pdf>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B++</b>	<b>2.83</b>	<b>2023</b>	<b>21/08/2023</b>	<b>20/08/2028</b>

**6. Date of Establishment of IQAC** **07/06/2019**

**7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year**      **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?      **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report      [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

The target taken up by the IQAC was streamlining the process of data collection, analysis and reporting for students, faculty, Departments and the various curricular and extra curricular societies and cells. This was achieved by creating a centralized online folder for collection of data by the students studying in the college and these in the final year to provide Skill development has been a top priority for the college. In this regard the IQAC has taken up several initiatives to provide the students with the required knowledge, skills and abilities beyond the classroom to make them better equipped to face the challenges based on real time. Organizing a day workshop to train the teachers, non-teaching staff and the students of the college on soft skills, Language & communication, ICT skills, Plantation, Yoga etc. Making the teachers acquainted with their values of accreditation and new method of NAAC accreditation Planning for introduction of online enquiry portal for "Admission" for enhancement of students. Conducting Academic Audits.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Compilation of data received from departments and Cells.	This has streamlined the process of data gathering from all departments and cells.
Conducting Green Audit to promote energy and an eco-friendly environment.	Significant power consumption reduction due to the implementation of LED bulbs and maximum usage of daylight.
Establishment of a robust feedback system where students, parents, and faculty can provide suggestions for improvement.	Composed a new committee for the achievement of a robust and effective feedback system.
To ensure good health of faculty and staff of the institute.	Free vegetarian lunch is served to all faculty and staff members.
Significantly increase the number of staff participation in Workshop/FDP/Conference and Seminars.	Reimbursement for attending workshop/FDP/Conference and Seminar's costs was practiced.

**13. Whether the AQAR was placed before statutory body?** No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

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• Name of the Head of the institution	<b>Mr. Shailesh Mehta</b>
• Designation	<b>Secretary</b>
• Does the institution function from its own campus?	<b>No</b>
• Phone no./Alternate phone no.	<b>9764445483</b>
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• Registered e-mail	<b>info@dpss.co.in</b>
• Alternate e-mail	<b>foresightnaac@gmail.com</b>
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• City/Town	<b>Pune</b>
• State/UT	<b>Maharashtra</b>
• Pin Code	<b>411011</b>
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>
• Financial Status	<b>Self-financing</b>
• Name of the Affiliating University	<b>Savitri Bai Phule Pune University</b>

• Name of the IQAC Coordinator	Heena Irfan Ahmed Shaikh				
• Phone No.	9595740261				
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• Alternate e-mail address	heenashaikh.foresightcollege@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://fccpune.com/igac/">https://fccpune.com/igac/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://fccpune.com/wp-content/uploads/2024/12/Academic-Calendar-23-24.pdf">https://fccpune.com/wp-content/uploads/2024/12/Academic-Calendar-23-24.pdf</a>				
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Cycle 1	B++	2.83	2023	21/08/2023	20/08/2028
<b>6.Date of Establishment of IQAC</b>			07/06/2019		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			3		

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>The target taken up by the IQAC was streamlining the process of data collection, analysis and reporting for students, faculty, Departments and the various curricular and extra curricular societies and cells. This was achieved by creating a centralized online folder for collection of data by the students studying in the college and these in the final year to provide Skill development has been a top priority for the college. In this regard the IQAC has taken up several initiatives to provide the students with the required knowledge, skills and abilities beyond the classroom to make them better equipped to face the challenges based on real time. Organizing a day workshop to train the teachers, non-teaching staff and the students of the college on soft skills, Language &amp; communication, ICT skills, Plantation, Yoga etc. Making the teachers acquainted with their values of accreditation and new method of NAAC accreditation Planning for introduction of online enquiry portal for "Admission" for enhancement of students. Conducting Academic Audits.</p>		
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Establishment of a robust feedback system where students, parents, and faculty can provide suggestions for improvement.	Composed a new committee for the achievement of a robust and effective feedback system.
To ensure good health of faculty and staff of the institute.	Free vegetarian lunch is served to all faculty and staff members.
Significantly increase the number of staff participation in Workshop/FDP/Conference and Seminars.	Reimbursement for attending workshop/FDP/Conference and Seminar's costs was practiced.
<b>13.Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2022	14/05/2024
<b>15.Multidisciplinary / interdisciplinary</b>	
<p>Our Vision "To impart knowledge , understanding and skills through value based education and to cater / serve the diverse needs of the society through qualitative education" In the context of NEP2020 we are further focusing to provide a holistic</p>	

academic environment to our students so as to provide them with a wide range of multidisciplinary knowledge. Our teachers have asked to develop a multidisciplinary attitude and approach in their teaching, learning and evaluation duties. Through the vision the institution, apart from imparting knowledge, aims to develop a holistic understanding among our students so that they could eventually become prepared to meet all types of unprecedented changes, challenges and complexities in their career. The institution to achieve this, offer value based education environmental studies, and other short term courses, so as to enable students to discern the various societies issues, challenges and help the students to cope up with positive and proactive approach for which the institution as a best practice to develop multidisciplinary and interdisciplinary environment offers additional course in addition to the curriculum through guest lecturers, co-curricular, extra moral activities with extension activities such as feeding the poor, clothing the needy and distribution essential grocery etc.

#### **16.Academic bank of credits (ABC):**

Our college which is affiliated to sppu has already issued directives to all affiliated colleges to immediately implement the Academic Bank of Credit ABC at FCC. We too follow Choice Based Credit System (CBCS) closely for all our programs as were the NEP frame studies after some time the credit of the student is credited in the ABC. All the students are guided to open their ABC account and update the account with a new credit they receive. Seminar on Digi locker and ABC was taken to enlighten all the students and teachers.

#### **17.Skill development:**

The institution has given more emphasis on developing basic and essential skills, apart from the development and knowledge of understanding of the various courses /programs. The institution to develop such types of skills has introduced various short term Soft Skills program by Lighthouse Communities Foundation (LCF), Certificate course on NLP ,ChatGPT & Prompt Engineering, Certificate course on Python Programming and SQL, Tax Process & Practices and Business Entrepreneurship, etc. The college also impart skills through organizing communication workshops, and debate Competitions etc. The institution is providing value based education to develop a humanistic, ethical and moral attitude approach among the students with a goal of attaining a transformational change in their mindset, behavior and approach towards poor and the needy to the handicapped marginalized

section of the society including love, compassion and kindness even to animals. The institution is now embarking to design an effective credit structure and introduce flexible vocational skill programs in the ensuing semester so as to facilitate larger enrollment and response to such programs not only for the students but also for teaching and non-teaching staff members by offering online as well as the distance mode. We strongly believe, accept and comprehend the fact that skill development should be given top priority as per NEP. We are convinced that the skills are very essential and important for students to successfully complete their and under graduation courses.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Moreover, affiliating University offers many open online courses at a college. We are encouraging students to register for these online courses to gain additional knowledge and develop their competence. All these courses are flexible and affordable to students. The college is also providing to the student an understanding of the cultural values available through various languages. We also encourage the students to enroll for language courses online and we see that the local language As per NEP, efforts to preserve and promote all Indian languages including classical, tribal and endangered languages will be taken on with new vigor. Technology and crowdsourcing, with extensive participation of the people, will play a crucial role in these efforts." Celebration of various Indian cultural knowledge through Expert talk, college events in Nirmity where students portray various cultural uniqueness through dance, song, and food display. From the Year 2019 owing to COVID19 Nirmity conducted an online mode which was overwhelmed by students and parents participation. In upcoming events the college will inculcate more awareness of the Indian Knowledge System through various events like Clay making courses, Bengali language, Gujrathi language, Marwari Language and Intercultural exchange programs etc in online or offline mode. Institutions will not leave any stone unturned towards imbibe Indian knowledge system among Students, Faculties and staff members.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Savitribai Phule Pune University has adopted Outcome Based Education (OBE) across all the constituent colleges which have been followed by our institution. This educational framework is based on desired outcomes and defined goals to be achieved by the students. It is expected to show evident distinguishable

improvement and attainment of knowledge and skill. OBE tends to address the following: What do we want the students to have? What do we want the students to be able to do? How can we best help the students to achieve the desired goals? How will we know whether the students have achieved it? How does it help in Continuous Quality improvement? The components of OBE which have been defined by our affiliated University and it included in the college as follows: Vision Mission of the institution Program educational objectives (PEOs) Program Outcomes (POS) Program-specific Outcomes (PSOs) Course outcomes (COS) Course specific learning outcomes (CSOs)/ Competencies Program educational objectives describe the professional accomplishments of the graduates to be attained within a few years of their graduation. Program Outcomes are statements about the knowledge, skills, and attitudes (attributes) that a graduate should attain at the end of a program (Eg: BCOM, BBA, BBA-IB, BBA (CA), etc.) Program specific outcomes are specific statements about what the student should be able to do at the time of graduation concerning cognitive, affective and psychomotor learning domains. Course outcomes are statements describing the meaningful, observable and measurable knowledge, skills, attitudes and attributes the student will learn by the end of course/subject (Eg: commerce, Management etc) Course-specific learning outcomes or Competencies are designed to be a measurable, observable, and specific statement indicating what the student must know and should be able to do at the end of a teaching-learning process. Delineate of learning outcomes : With clearly stated components of OBE, we have undertaken the next step that includes: Course-specific outcomes/Competencies are mapped with the course outcomes using attainment values (Substantial, Moderate, Slight and None) Similarly, course outcomes are mapped with program outcomes. The different formative and summative assessment tools for all subjects are identified to measure the performance of students. This helps in identifying all OBE attainment levels which include; Assignment Performance Report. Question-CSO Analysis Report which also identifies the remedial actions to be taken in student learning progress Outcome attainment (Course Specific, course and program) Levels of competencies analysis (question-wise, student wise, and attainment wise).

## **20.Distance education/online education:**

Considering that it is its responsibility to provide educational opportunities to such deprived students - rural, tribal, poor and women population, the institution had associated with Jain deemed-to-be University for the avail distance education facilities to

all Students. College makes available all the necessary amenities to the students enrolled with it to accelerate their self-learning. Besides providing high quality education to its students, the college also has certain other objectives such as: To promote the culture of self-learning, continuing and lifelong learning in the society. To accelerate individual development and personal productivity through skill development. To relieve the students from the constraints of time and place while learning. Our College also motivates all faculties and Students towards registration in online courses in various portals, which not only help to update faculties with their respective expertise field but also students for exploring various upcoming market and research trends in their career development.

### Extended Profile

#### 1.Programme

1.1	4
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2.Student

2.1	706
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	15
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	124
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	16
File Description	Documents
Data Template	<a href="#">View File</a>
3.2 Number of Sanctioned posts during the year	9
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	5
4.2 Total expenditure excluding salary during the year (INR in lakhs)	10402457.00
4.3 Total number of computers on campus for academic purposes	50
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p><b>Effective Curriculum Delivery through Planned Processes</b></p> <p>Foresight College of Commerce ensures the seamless delivery of its curriculum through a meticulously planned and well-documented process. The institution follows a structured academic calendar,</p>	

which outlines schedules for lectures, assessments, and co-curricular activities. This calendar is shared with faculty and students in advance to promote transparency and preparedness.

1. **Academic Planning:** Before the commencement of each semester, the Academic Council formulates a teaching plan for every course. Faculty members prepare detailed lesson plans aligned with the course outcomes and learning objectives.

2. **ICT Integration:** The curriculum delivery is enhanced using ICT tools like smart classrooms, online platforms (Google Classroom, Moodle), and digital resources. These tools make learning interactive and accessible.

3. **Continuous Monitoring:** Regular monitoring and feedback mechanisms are in place to ensure effective teaching. The Principal and Heads of Departments conduct periodic reviews of lesson progress and student performance.

4. **Value-Added Activities:** Workshops, guest lectures, and seminars are integrated into the curriculum to provide practical exposure and industry insights, ensuring holistic learning.

5. **Documentation:** Attendance records, assessment results, and faculty lesson plans are systematically documented for future reference and audits.

This structured approach ensures that curriculum delivery is consistent, effective, and aligned with the institution's academic goals.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://fccpune.com/wp-content/uploads/2024/12/Academic-Calendar-23-24.pdf">https://fccpune.com/wp-content/uploads/2024/12/Academic-Calendar-23-24.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**Adherence to Academic Calendar and Continuous Internal Evaluation (CIE)**

Foresight College of Commerce ensures strict adherence to its

academic calendar, which is designed to streamline the teaching-learning process and maintain a systematic approach to Continuous Internal Evaluation (CIE). The academic calendar, prepared at the beginning of each academic year, includes schedules for lectures, assessments, co-curricular activities, and internal evaluations.

1. **Planning and Implementation:** The calendar is meticulously planned to align with university guidelines and covers critical milestones such as, assignments, project, Internal Exam and practical evaluations. Faculty members prepare and execute lesson plans to ensure timely completion of the syllabus.

2. **Conduct of CIE:** CIE is an integral part of the evaluation process and is conducted as per the scheduled dates in the academic calendar. It includes various components like Internal Exam, quizzes, presentations, group discussions, and project evaluations, ensuring a holistic assessment of student performance.

3. **Transparency and Monitoring:** Assessment results are shared with students promptly, and constructive feedback is provided to help them improve. Regular meetings are held to monitor adherence to the calendar and address any deviations.

This systematic approach ensures academic rigor and consistency, fostering a culture of discipline and continuous learning among students.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://fccpune.com/wp-content/uploads/2024/12/1.1.2.pdf">https://fccpune.com/wp-content/uploads/2024/12/1.1.2.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation**

**D. Any 1 of the above**

<b>process of the affiliating University</b>	
<b>File Description</b>	<b>Documents</b>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
4	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
6	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
540	

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

540

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Integration of Crosscutting Issues into the Curriculum**

Foresight College of Commerce actively integrates crosscutting issues such as Professional Ethics, Gender Equality, Human Values, and Environment & Sustainability into its curriculum to foster holistic education and responsible citizenship.

1. Professional Ethics: Courses like Business Ethics and Corporate Governance include modules on ethical decision-making, corporate responsibility, and integrity in professional settings. Guest lectures and case studies further reinforce these principles.

2. Gender Equality: Gender-related topics are incorporated into subjects such as Sociology and Organizational Behavior. The college organizes workshops, seminars, and activities through its Women's Development Cell to promote awareness about gender equity and empower students to challenge stereotypes.

3. Human Values: Human values are emphasized through curriculum components that focus on empathy, respect, and inclusiveness. Co-curricular activities such as community service and cultural events further instill these values in students.

4. Environment and Sustainability: Environmental Studies is a mandatory course that covers topics like climate change, biodiversity, and sustainable development. Initiatives such as tree plantation drives, waste management practices, and awareness campaigns encourage students to adopt eco-friendly behaviors.

These efforts ensure that students not only acquire academic

knowledge but also develop a strong sense of social responsibility and ethical conduct, preparing them to contribute positively to society.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

35

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

653

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<b>No File Uploaded</b>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://fccpune.com/wp-content/uploads/2024/12/1.4.2.pdf">https://fccpune.com/wp-content/uploads/2024/12/1.4.2.pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**1088**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

706

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution employs a systematic approach to assess students' learning levels and provides tailored support to both advanced learners and slow learners, fostering an inclusive and effective learning environment.

#### Assessment of Learning Levels:

At the beginning of each academic year, students' learning levels are evaluated through diagnostic tests, classroom interactions, and previous academic performance. Faculty members closely monitor participation and understanding during lectures to identify learning needs.

#### Programs for Slow Learners:

Slow learners are supported through remedial classes, one-on-one mentoring, and additional practice sessions. Customized learning materials and simplified explanations are provided to help them grasp concepts. Peer learning initiatives, where advanced learners assist their peers, are also encouraged.

#### Programs for Advanced Learners:

Advanced learners are motivated to reach their full potential through challenging assignments, research projects, and participation in seminars, workshops, and competitions. Opportunities to take on leadership roles in academic and extracurricular activities further enhance their skills.

#### Continuous Monitoring and Feedback:

The progress of both groups is regularly monitored, and faculty members provide constructive feedback to ensure sustained growth. This dual approach ensures that every student is supported in achieving academic excellence while promoting confidence and motivation.

File Description	Documents
Link for additional Information	<a href="https://fccpune.com/wp-content/uploads/2024/12/2.1.1.pdf">https://fccpune.com/wp-content/uploads/2024/12/2.1.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
706	20

File Description	Documents
Any additional information	<a href="#">View File</a>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution employs student-centric teaching methods such as experiential learning, participative learning, and problem-solving methodologies to provide an engaging and effective learning experience.

#### Experiential Learning:

Students are given opportunities to learn through hands-on experiences, such as industry visits, internships, and fieldwork. Practical sessions in laboratories and role-playing exercises in

management and communication classes help bridge theoretical knowledge with real-world application. Additionally, projects and simulations encourage critical thinking and creativity.

#### Participative Learning:

The institution fosters a collaborative learning environment through group discussions, debates, case study analyses, and peer-to-peer learning sessions. Students actively contribute to classroom discussions and learn from one another's perspectives. Team-based activities and competitions also build teamwork and leadership skills.

#### Problem-Solving Methodologies:

Problem-solving is integrated into the curriculum through case studies, research-based assignments, and real-world challenges. Students are encouraged to brainstorm and develop innovative solutions, fostering analytical and critical thinking abilities.

#### Technology Integration:

Smart classrooms and e-learning platforms enhance these methods, enabling interactive and engaging sessions.

These approaches make learning more meaningful and dynamic, helping students develop practical skills, confidence, and a deeper understanding of their subjects. This holistic method ensures students are well-prepared for academic and professional challenges.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://fccpune.com/wp-content/uploads/2024/12/2.3.1.pdf">https://fccpune.com/wp-content/uploads/2024/12/2.3.1.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

#### Integration of ICT in Teaching:

Teachers extensively use smart classrooms, projectors, and interactive whiteboards to deliver lectures and presentations.

These tools facilitate the visualization of complex concepts, making learning more accessible and effective. Online platforms such as Google Classroom, Zoom, and Microsoft Teams are employed to conduct virtual lectures, share resources, and maintain class communication.

#### Digital Learning Resources:

Faculty members provide students with access to e-books, PDFs, video tutorials, and recorded lectures, which are uploaded on Learning Management Systems. These resources allow students to revisit topics and clarify doubts at their own pace. Teachers also use subject-specific software like, Tally, to provide hands-on training in technical and analytical skills.

#### Interactive Tools for Engagement:

To ensure active participation, teachers incorporate tools like Canva, and You Tube for quizzes and polls, fostering a fun and engaging learning environment. Additionally, discussion forums on e-learning platforms are utilized to encourage collaborative problem-solving and peer learning.

#### Assessment and Feedback:

ICT tools are also used for online assessments, generating instant feedback for students. Teachers use analytics provided by platforms to track performance and customize teaching strategies accordingly.

#### Workshops and Training:

Faculty members regularly attend workshops and training sessions on emerging ICT tools to remain updated with the latest technologies and integrate them into their teaching methodologies effectively.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://fccpune.com/wp-content/uploads/2024/12/2.3.2.pdf">https://fccpune.com/wp-content/uploads/2024/12/2.3.2.pdf</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

9

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

68

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution ensures a transparent and robust mechanism for internal assessment, aligning it with academic guidelines and maintaining fairness and objectivity. The process is well-structured and communicated to all to build trust and confidence.

#### Transparency:

- 1. Pre-Assessment Communication:** Students are informed in advance about the internal assessment schedule, modes, and evaluation criteria through the academic calendar, notices, and classroom announcements.
- 2. Defined Evaluation Parameters:** The assessment system is designed to evaluate multiple aspects of learning, including assignments, quizzes, presentations, case studies, and class tests. Clear rubrics are provided to ensure uniform grading.

**Robust Mechanism:**

1. **Frequency:** Internal assessments are conducted periodically to monitor students' progress. Typically, two to three assessments per semester are scheduled, ensuring continuous evaluation.
2. **Diverse Modes:** The assessments employ various methods such as written tests, online exams, group discussions, and practical evaluations. This multi-modal approach caters to diverse learning styles and provides a comprehensive evaluation of students' capabilities.
3. **Feedback System:** Detailed feedback is provided after each assessment to help students identify their strengths and areas for improvement. Doubts and discrepancies, if any, are addressed promptly.

**Fairness and Accountability:**

A grievance redressal mechanism is in place to address any concerns related to assessment. Faculty members maintain records of internal assessments for transparency and audit purposes.

This structured system ensures a fair and effective evaluation process, fostering academic growth and accountability among students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://fccpune.com/wp-content/uploads/2024/12/2.5.1.pdf">https://fccpune.com/wp-content/uploads/2024/12/2.5.1.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has a well-defined, transparent, time-bound, and efficient mechanism to address internal examination-related grievances, ensuring fairness and accountability.

**Transparency in Process:**

1. **Pre-Assessment Guidelines:** Students are provided with clear instructions regarding the examination schedule, pattern, and evaluation criteria before the exams. This minimizes confusion and sets clear expectations.

2. **Answer Script Review:** After assessments, students are allowed to review their evaluated answer papers. Teachers explain the marking scheme and address any discrepancies during these sessions.

#### Time-Bound Redressal:

1. **Grievance Submission:** Students can submit their grievances through a formal grievance form or an online portal within a stipulated timeframe after the results are declared.
2. **Grievance Redressal Committee:** A dedicated Examination Grievance Redressal Committee, comprising faculty members and administrative staff, is responsible for resolving complaints. The committee ensures that grievances are resolved within 5-7 working days.

#### Efficient Resolution:

1. **Re-Evaluation and Rechecking:** If a student is dissatisfied with their marks, they can request re-evaluation or rechecking of their answer papers. The faculty ensures a thorough review and communicates the revised result promptly.
2. **Communication of Outcome:** All decisions are communicated to the students transparently, maintaining fairness and clarity.
3. **Record Maintenance:** All grievances and resolutions are documented for accountability and future reference.

By maintaining a student-centric approach, the institution ensures that the grievance redressal mechanism upholds the principles of fairness, efficiency, and transparency, fostering trust and satisfaction among students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://fccpune.com/wp-content/uploads/2024/12/2.5.2.pdf">https://fccpune.com/wp-content/uploads/2024/12/2.5.2.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution ensures that teachers and students are well-informed about the Programme Outcomes (POs) and Course Outcomes (COs) of all offered programs through a structured communication mechanism.

#### Definition and Communication of Outcomes:

1. Development of COs and POs: The outcomes are meticulously defined, aligning with the academic regulations, industry requirements, and the institution's mission.
2. Communication Mechanism:
  - Faculty Orientation: Teachers are briefed about POs and COs during induction programs and departmental meetings.
  - Student Awareness: POs and COs are included in the syllabus, displayed on the institution's website, and communicated during orientation sessions and in-class discussions.

#### Integration and Awareness:

- Teaching Plans: Faculty integrates COs into their teaching plans to ensure they align with lecture content and assessment methods.
- Assessment Mapping: Internal and external assessments are mapped to COs to monitor the achievement levels effectively.

Regular workshops, feedback sessions, and academic audits ensure the relevance and awareness of POs and COs, promoting a focused and outcome-based learning environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://fccpune.com/wp-content/uploads/2024/12/2.6.1.pdf">https://fccpune.com/wp-content/uploads/2024/12/2.6.1.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

#### Method of Measuring Attainment of POs, PSOs, and COs

Foresight College of Commerce employs a systematic approach to

measure the attainment of Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs).

1. **Direct Assessment:** The primary method includes evaluating student performance through internal assessments, assignments, quizzes, and end-semester examinations. Each assessment is aligned with specific POs, PSOs, and COs, and the results are used to measure how well students meet the desired learning outcomes. Rubrics are used to evaluate practical projects, presentations, and case studies, ensuring comprehensive assessment.

2. **Indirect Assessment:** Feedback from students and faculty is gathered through surveys, focus group discussions, and exit interviews to assess how well the program has achieved its outcomes. Alumni feedback is also used to evaluate the long-term relevance of the skills acquired.

3. **Continuous Monitoring:** The institution uses tools like result analysis, course performance mapping, and academic audits to continuously track the attainment of POs, PSOs, and COs. Regular reviews are conducted by the curriculum committee to ensure alignment between teaching strategies and desired outcomes.

4. **Achievement Metrics:** The level of attainment is quantified using a percentage scale, with benchmarks set for each outcome. The results are reviewed periodically, and necessary modifications are made to enhance learning outcomes.

This comprehensive evaluation process ensures that the institution consistently meets its academic goals and improves its curriculum.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://fccpune.com/wp-content/uploads/2024/12/2.6.2.pdf">https://fccpune.com/wp-content/uploads/2024/12/2.6.2.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

97

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://fccpune.com/wp-content/uploads/2024/12/2.6.3.pdf">https://fccpune.com/wp-content/uploads/2024/12/2.6.3.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://docs.google.com/forms/d/1EHcf0HW8-n17Kf4aFBa3WBvmhy4dl4tma dpdUZuPX7s/edit>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-**

**government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

13

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

07

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities play a pivotal role in sensitizing students to social issues and contributing to their holistic development. The institution recognizes the importance of community outreach and encourages students to actively participate in various initiatives that not only address societal needs but also promote the development of values such as empathy, social responsibility,

#### Impact of Extension Activities on Sensitizing Students to Social Issues

1. **Awareness of Social Inequality and Poverty:** Through initiatives like blood donation drives, health camps, and donation drives for underprivileged communities, students gain firsthand experience of the challenges faced by marginalized groups. Engaging with disadvantaged communities helps students understand issues such as poverty, access to healthcare, and basic education. This exposure fosters a deep sense of social responsibility and empathy.
2. **Environmental Awareness:** The institution organizes clean-up drives, tree plantation programs, and sustainability workshops, which sensitize students to pressing environmental concerns such as waste management, pollution, and climate change. These activities encourage students to adopt eco-friendly practices and advocate for environmental conservation. Through these hands-on initiatives, students learn to value nature and understand the urgency of sustainable development, thus becoming responsible

**environmental citizens.**

File Description	Documents
Paste link for additional information	<a href="https://fccpune.com/wp-content/uploads/2024/12/3.3.1.pdf">https://fccpune.com/wp-content/uploads/2024/12/3.3.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### **3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

**06**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### **3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

#### **3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**12**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### **3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

790

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

5

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

#### Effective Curriculum Delivery through Planned Processes

Foresight College of Commerce ensures the seamless delivery of its curriculum through a meticulously planned and well-documented process. The institution follows a structured academic calendar, which outlines schedules for lectures, assessments, and co-curricular activities. This calendar is shared with faculty and students in advance to promote transparency and preparedness.

1. **Academic Planning:** Before the commencement of each semester, the Academic Council formulates a teaching plan for every course. Faculty members prepare detailed lesson plans aligned with the course outcomes and learning objectives.

2. **ICT Integration:** The curriculum delivery is enhanced using ICT tools like smart classrooms, online platforms (Google Classroom, Moodle), and digital resources. These tools make learning interactive and accessible.

3. **Continuous Monitoring:** Regular monitoring and feedback mechanisms are in place to ensure effective teaching. The Principal and Heads of Departments conduct periodic reviews of lesson progress and student performance.

4. **Value-Added Activities:** Workshops, guest lectures, and seminars are integrated into the curriculum to provide practical exposure and industry insights, ensuring holistic learning.

5. **Documentation:** Attendance records, assessment results, and

faculty lesson plans are systematically documented for future reference and audits.

This structured approach ensures that curriculum delivery is consistent, effective, and aligned with the institution's academic goals.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://fccpune.com/wp-content/uploads/2024/12/4.1.1.pdf">https://fccpune.com/wp-content/uploads/2024/12/4.1.1.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution provides adequate facilities for sports, games, and cultural activities, promoting the overall development of students.

#### Sports and Games Facilities:

The campus features a multi-purpose sports ground on rent that is well-maintained and spacious enough to accommodate various outdoor sports such as cricket, football, volleyball, and athletics. The ground is regularly used by students for inter-college competitions and practice sessions. Additionally, there are indoor facilities for badminton, table tennis, and carom. The sports infrastructure has been in place since the institution's establishment and is frequently updated to meet student demands.

#### Cultural Activities:

The institution has a dedicated cultural hall equipped with a stage, sound system, lighting, and seating arrangements for conducting cultural events, performances, and workshops. This space is used for regular activities such as dance, music, drama, and other artistic expressions. The cultural hall has been operational since 2015 and is widely used for events throughout the academic year.

#### User Rate:

Both sports and cultural facilities see high utilization rates,

with regular participation in intra-college and inter-college competitions and cultural festivals. The institution organizes annual sports days and cultural fests, engaging a significant portion of the student body.

These facilities provide students with opportunities for physical fitness, teamwork, and creativity, contributing to their holistic development.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://fccpune.com/wp-content/uploads/2024/12/4.1.2.pdf">https://fccpune.com/wp-content/uploads/2024/12/4.1.2.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://fccpune.com/wp-content/uploads/2024/12/4.1.3.pdf">https://fccpune.com/wp-content/uploads/2024/12/4.1.3.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10402457.00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

#### Library Automation Details:

- Name of ILMS Software: KOHA
- Nature of Automation: Fully Automated
- Version: KOHA 21.11
- Year of Automation: 2018

The library has fully automated its operations using the KOHA Integrated Library Management System (ILMS). This system supports cataloging, circulation, acquisitions, and user management. It also provides access to digital resources and enhances the overall efficiency of library services. The automation facilitates easy tracking of books, journal subscriptions, and other resources, making it more accessible for students and faculty. The KOHA version used is 21.11, which offers modern features like self-checkout, OPAC (Online Public Access Catalog), and real-time reports for better resource management.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://fccpune.com/wp-content/uploads/2024/12/4.2.1.pdf">https://fccpune.com/wp-content/uploads/2024/12/4.2.1.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**C. Any 2 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

**2,74,678**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

**100**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**The institution is equipped with modern IT facilities to support teaching, learning, and administrative functions.**

**Wi-Fi:**

The entire campus is Wi-Fi-enabled, providing seamless internet access to students, faculty, and staff. This ensures that all stakeholders have uninterrupted access to online resources, e-learning platforms, and communication tools. The Wi-Fi infrastructure was updated in 2022, with increased bandwidth and improved coverage across classrooms, libraries, and common areas.

#### Computing Facilities:

The campus has well-equipped computer labs with high-performance desktops and up-to-date software. The labs are used for practical learning, research, and skill development. The IT infrastructure is regularly upgraded, with the last major update in 2023 to include high-speed servers and the latest software tools to support academic programs, including specialized programs in data analysis, programming, and multimedia design.

#### Networking and Security:

The campus network is secured with firewalls and antivirus software to protect both institutional and user data. Regular network audits are conducted to ensure robust cybersecurity.

These IT facilities are integral to the institution's academic environment, supporting both faculty and students in their academic and research endeavors. The continuous updating of infrastructure ensures that the institution stays current with technological advancements.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://fccpune.com/wp-content/uploads/2024/12/4.3.1.pdf">https://fccpune.com/wp-content/uploads/2024/12/4.3.1.pdf</a>

#### 4.3.2 - Number of Computers

50

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

<b>4.3.3 - Bandwidth of internet connection in the Institution</b>	<b>B. 30 - 50MBPS</b>
<b>File Description</b>	<b>Documents</b>
Upload any additional Information	<b>No File Uploaded</b>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>
<b>4.4 - Maintenance of Campus Infrastructure</b>	
<b>4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)</b>	
<b>4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)</b>	
<b>39,38,040</b>	
<b>File Description</b>	<b>Documents</b>
Upload any additional information	<b>No File Uploaded</b>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p><b>The institution has established comprehensive policies and procedures for maintaining and utilizing its physical, academic, and support facilities, ensuring efficient use and sustainability.</b></p> <p><b>Physical Facilities:</b></p> <p><b>The policy for maintaining physical infrastructure includes regular inspections, upkeep, and maintenance schedules for classrooms, laboratories, sports facilities, and common areas. The infrastructure team conducts routine checks to ensure all facilities are functional and safe. Any required repairs or upgrades are logged and prioritized for timely resolution. The institution also conducts annual audits of its physical facilities</b></p>	

to assess their condition and plan for improvements.

#### Academic Facilities:

The policy for academic facilities ensures that classrooms, laboratories, and library resources are effectively utilized. Faculty members are encouraged to schedule their sessions in accordance with available resources. Regular feedback from students and staff is collected to identify areas for enhancement in teaching and learning facilities. Additionally, the library is regularly updated with books, journals, and digital resources to meet academic needs.

#### Support Facilities:

Support facilities such as the IT infrastructure, cafeteria, and student amenities are maintained with the same level of diligence. The institution ensures these services are regularly upgraded to meet the needs of students and staff.

All policies and procedures are detailed on the institution's website, providing transparency and easy access to all stakeholders. These policies are periodically reviewed and updated to ensure continued efficiency and effectiveness.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://fccpune.com/wp-content/uploads/2024/12/4.4.2.pdf">https://fccpune.com/wp-content/uploads/2024/12/4.4.2.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

13

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

7

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<a href="https://fccpune.com/wp-content/uploads/2024/12/5.1.3.pdf">https://fccpune.com/wp-content/uploads/2024/12/5.1.3.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
8	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
8	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<b>No File Uploaded</b>
<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of placement of outgoing students during the year</b>	
<b>5.2.1.1 - Number of outgoing students placed during the year</b>	

9

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

9

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

9

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The institution encourages student representation and active engagement in various administrative, co-curricular, and extracurricular activities through established processes and norms.

#### 1. Student Council:

The Student Council is formed annually through elections, ensuring that students have a voice in institutional decision-making. Council members represent student interests in meetings with faculty and administration, participate in academic and non-academic discussions, and organize events and initiatives for the student body.

#### 2. Student Representation in Committees:

Students are nominated to various institutional committees, such as the Cultural Committee, Sports Committee, and Academic Committee, ensuring their involvement in decision-making related to curriculum, events, and student welfare.

#### 3. Co-Curricular and Extracurricular Activities:

The institution promotes student participation in a wide range of co-curricular activities (debates, seminars, and workshops) and extracurricular activities (sports, cultural events, and clubs). Students actively contribute to planning, organizing, and executing these activities, gaining leadership and team-building

skills.

#### 4. Feedback and Suggestions:

The institution provides platforms like suggestion boxes and online surveys for students to voice concerns, provide feedback, and offer ideas for improvement in academic and campus life.

Overall, the institution fosters an inclusive environment where students actively contribute to its functioning, ensuring their personal and collective growth.

File Description	Documents
Paste link for additional information	<a href="https://fccpune.com/wp-content/uploads/2024/12/5.3.2.pdf">https://fccpune.com/wp-content/uploads/2024/12/5.3.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

##### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association plays a crucial role in the development of the institution through various forms of support, both financial and non-financial.

#### 1. Financial Support:

Alumni contribute financially to the institution in the form of scholarships, endowments, and fundraising activities. These funds are often used to support student welfare initiatives, infrastructure development, and academic programs.

#### 2. Career Guidance and Mentorship:

The Alumni Association actively engages in career counseling and mentorship programs. Alumni provide valuable insights and guidance to current students, helping them with internships, job placements, and career development.

#### 3. Industry Connections:

Alumni, through their professional networks, facilitate industry-academia collaborations and help students with opportunities for internships and project work. They also assist in organizing seminars, workshops, and guest lectures, sharing their expertise with students.

#### 4. Community and Networking:

The Alumni Association organizes regular reunions, networking events, and virtual meetups, fostering a sense of community and strengthening the bond between the institution and its graduates.

Through these contributions, the Alumni Association significantly enhances the institution's growth and the overall development of its students.

File Description	Documents
Paste link for additional information	<a href="https://fccpune.com/wp-content/uploads/2024/12/5.4.1.pdf">https://fccpune.com/wp-content/uploads/2024/12/5.4.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
<b>File Description</b>	<b>Documents</b>
Upload any additional information	<a href="#">View File</a>
<b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>	
<b>6.1 - Institutional Vision and Leadership</b>	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p><b>Vision</b></p> <p>To promote intellectual development amongst the youth in order to enable them to be self-empowered, to serve the society with commitment, compassion and competence as dynamic future leaders and global citizens.</p> <p><b>Mission</b></p> <p>To impart education, enrich and empower the youth in academic excellence, spiritual growth and moral principle of life and services to become integrated leaders of the home and society.</p> <p><b>Governance Aligned with Vision and Mission</b></p> <p>The institution's governance aligns with its vision and mission by fostering collaboration, inclusivity, accountability, and transparency to guide academic, administrative, and co-curricular decisions focused on holistic development and societal service.</p> <p><b>Perspective Plans for Institutional Growth</b></p> <ul style="list-style-type: none"> <li>• The institution's perspective plans prioritize long-term growth and adaptability by emphasizing curriculum enhancement, faculty development, infrastructure advancement, and community engagement.</li> <li>• Aligned with its vision of collaboration and inclusivity, the institution engages faculty in decision-making through active participation in Academic, Administrative, and Student Welfare Committees.</li> </ul> <p><b>Conclusion</b></p>	

The institution's governance aligns with its vision and mission, emphasizing holistic development, intellectual growth, and societal contribution. By involving faculty in decision-making, it fosters effective goal achievement and nurtures leaders prepared to tackle global challenges with compassion and competence.

File Description	Documents
Paste link for additional information	<a href="https://fccpune.com/wp-content/uploads/2024/12/6.1.1.pdf">https://fccpune.com/wp-content/uploads/2024/12/6.1.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

#### Decentralized Decision-Making

A key example of decentralization at the institution is the autonomy given to academic committees and faculty members in managing curriculum development, allowing them to assess, improve, and implement teaching strategies tailored to their departments' needs. Example the Department of Business Administration holds regular meetings to discuss course content and incorporate feedback, enabling the inclusion of relevant topics like sustainability and entrepreneurship into the syllabus, which was subsequently adopted by other departments.

#### Participative Management in Co-Curricular Activities

The institution employs a participative approach in planning co-curricular and extracurricular activities, with students, faculty, and the student council collaborating to design and implement programs like cultural events, sports tournaments, and community outreach. The annual cultural festival exemplifies participative management, with a committee of faculty, student representatives, and administrative staff collaborating to organize the event, ensuring it reflects student interests while fostering strong relationships among all stakeholders.

**Impact and Outcomes** Decentralizing academic and co-curricular management has increased efficiency and ownership, empowering faculty to innovate and students to take on more responsibility, improving leadership and organizational skills. This participative approach has fostered a collaborative, inclusive culture, where

all stakeholders feel valued, leading to enhanced communication, trust, and a stronger sense of community.

File Description	Documents
Paste link for additional information	<a href="https://fccpune.com/wp-content/uploads/2024/12/6.1.2.pdf">https://fccpune.com/wp-content/uploads/2024/12/6.1.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

#### Introduction:

The institution's strategic plan emphasizes the continuous improvement of academic quality and the professional development of faculty members. In line with this, the institution successfully implemented a Faculty Development Program (FDP) aimed at enhancing the pedagogical skills, research capabilities, and technological proficiency of its faculty.

#### Context and Objective

The institution's strategic plan identified the need to equip faculty with modern teaching tools, encourage research activities, and provide professional development opportunities that align with global trends in education. The objective of the FDP was to:

1. Enhance Pedagogical Skills:
2. Promote Research:
3. Technological Integration: Implementation

The FDP was designed and rolled out over several months, with the following key components:

1. Workshops and Training Sessions
2. Research Mentorship
3. Feedback and Assessment

#### Impact & Conclusion:

The FDP significantly contributed to the strategic goal of improving faculty quality. Faculty members reported a noticeable improvement in their ability to use technology in the classroom

and engage students more effectively. Many faculties also increased their research output, resulting in several publications in reputed journals.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://fccpune.com/wp-content/uploads/2024/12/6.2.1.pdf">https://fccpune.com/wp-content/uploads/2024/12/6.2.1.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the institution is designed to ensure efficient governance, smooth operation, and clear lines of communication and accountability. The key components of the institution's organogram are as follows:

1. **Governing Body** At the top of the organizational structure is the Governing Body, which consists of representatives from the management, external experts, and academic leaders. The Governing Body is responsible for setting the overall direction and policies of the institution.

2. **Principal** Reporting directly to the Governing Body is the Principal, who serves as the chief executive officer of the institution. The Principal/Director oversees the day-to-day operations, academic affairs, faculty management, and student welfare.

3. **Academic and Administrative Heads** Under the leadership of the Principal, the institution is divided into various departments. Each department has an Academic Head who manages curriculum development, teaching, and research activities. The Administrative Heads manage various non-academic functions, including student services, admissions, finance, and maintenance.

4. **Faculty Members** Faculty members work under the direction of the Academic Heads, responsible for delivering lectures, guiding research, and contributing to departmental activities.

5. **Support Staff** The support staff ensures the smooth functioning

of administrative and operational activities, including IT support, library services, cleaning, and security.

File Description	Documents
Paste link for additional information	<a href="https://fccpune.com/wp-content/uploads/2024/12/6.2.2.pdf">https://fccpune.com/wp-content/uploads/2024/12/6.2.2.pdf</a>
Link to Organogram of the Institution webpage	<a href="https://fccpune.com/wp-content/uploads/2024/12/FCC-Organogram-stamped.pdf">https://fccpune.com/wp-content/uploads/2024/12/FCC-Organogram-stamped.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

#### Welfare Measures for Teaching and Non-Teaching Staff

The institution has implemented a range of welfare measures to ensure the well-being and professional growth of both teaching and non-teaching staff. These measures include:

#### For Teaching Staff:

- 1. Health and Insurance Benefits:** Medical insurance coverage for teaching staff and their families, along with regular health check-ups.

2. **Professional Development:** Opportunities for attending workshops, conferences, and faculty development programs to enhance teaching skills and academic knowledge.
3. **Research Support:** Financial assistance and guidance for faculty members to engage in research activities and publish papers in reputed journals.
4. **Leave Benefits:** Generous leave policies, including maternity leave, sabbaticals, and study leave, to support work-life balance and personal development.
5. **Performance Incentives:** Recognition and rewards for outstanding academic and administrative performance, including annual performance appraisals and promotions.

**For Non-Teaching Staff:**

1. **Health and Wellness Programs:** Access to health benefits, regular medical check-ups, and wellness programs.
2. **Skill Development:** Training sessions to enhance administrative and technical skills, improving job efficiency.
3. **Job Security:** Clear service rules, regular performance reviews, and a structured career progression system.
4. **Grievance Redressal:** A dedicated committee for resolving grievances and addressing concerns of non-teaching staff.
5. **Social Security:** Provident fund, and other social security benefits to ensure financial stability.

These measures aim to create a supportive and nurturing environment for both teaching and non-teaching staff, fostering professional growth and personal well-being.

File Description	Documents
Paste link for additional information	<a href="https://fccpune.com/wp-content/uploads/2024/12/6.3.1.pdf">https://fccpune.com/wp-content/uploads/2024/12/6.3.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

14

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

09

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### Performance Appraisal System for Teaching and Non-Teaching Staff

The institution has a well-established Performance Appraisal System for both teaching and non-teaching staff that aims to evaluate performance, promote professional development, and ensure accountability.

#### For Teaching Staff:

- 1. Annual Appraisal:** The performance of teaching staff is assessed annually through self-assessment forms, peer reviews, and feedback from students. The assessment focuses on teaching effectiveness, research contributions, student mentorship, and involvement in co-curricular activities.
- 2. Review by Academic Heads:** The department heads review individual performance based on these appraisals and discuss potential areas for improvement, along with professional development goals.
- 3. Feedback Mechanism:** Student feedback is an integral part of the evaluation process, helping faculty improve teaching methodologies.

#### For Non-Teaching Staff:

- 1. Self-Assessment:** Non-teaching staff members are required to submit self-assessment reports, outlining their performance in areas such as administration, support services, and efficiency in fulfilling their roles.
- 2. Supervisor Evaluation:** Supervisors review these reports and

assess the staff's contribution to the institution's operations, focusing on areas like discipline, punctuality, and teamwork.

3. **Development Plans:** Based on the appraisal, training or development programs are identified to enhance the skills and efficiency of non-teaching staff.

Both systems are designed to ensure fair and transparent assessments, fostering an environment of continuous improvement.

File Description	Documents
Paste link for additional information	<a href="https://fccpune.com/wp-content/uploads/2024/12/6.3.5.pdf">https://fccpune.com/wp-content/uploads/2024/12/6.3.5.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts both internal and external financial audits regularly to ensure transparency, accountability, and compliance with financial regulations.

### Internal Audits:

1. **Internal Financial Audit:** Conducted annually by an internal audit team, this audit reviews the institution's financial transactions, budgeting, and accounting practices to ensure that they align with internal policies and regulatory requirements.
2. **Departmental Audits:** Each department is subject to periodic audits to verify the proper utilization of allocated funds and adherence to financial guidelines.

### External Audits:

1. **Statutory Audit:** An external auditing firm conducts a comprehensive audit at the end of each financial year to assess the accuracy of the institution's financial statements and ensure compliance with government regulations and tax laws.
2. **Government and Regulatory Audits:** Audits are carried out by

government-appointed auditors to ensure compliance with educational and financial regulations.

#### Mechanism for Settling Audit Objections:

1. **Identification of Issues:** Any discrepancies or objections raised during the audits are thoroughly reviewed by the finance committee.
2. **Action Plan:** A corrective action plan is developed, and responsible departments are asked to implement changes to resolve audit issues.
3. **Follow-up:** The finance committee conducts follow-up reviews to ensure that audit objections are addressed in a timely and effective manner.

This auditing process ensures financial integrity and provides a mechanism for continuous improvement in financial management.

File Description	Documents
Paste link for additional information	<a href="https://fccpune.com/wp-content/uploads/2024/12/6.4.1.pdf">https://fccpune.com/wp-content/uploads/2024/12/6.4.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution follows a strategic approach to mobilize funds and

optimally utilize resources to support its academic and developmental initiatives. The resource mobilization policy is designed to ensure financial sustainability, support infrastructure development, and enhance educational offerings.

**Key Strategies for Mobilizing Funds:**

- 1. Corporate Sponsorships and Partnerships:** The institution collaborates with corporate partners and organizations for financial sponsorships, industry partnerships, and support for research projects, events, and seminars.
- 2. Alumni Contributions:** The institution maintains strong relationships with alumni, encouraging them to contribute financially to support scholarships, campus development, and student welfare activities.
- 3. Fee Structure:** The institution follows a well-defined fee structure that ensures sufficient revenue to cover operational costs and invest in academic and infrastructural improvements.
- 4. Fundraising Events:** The institution organizes fundraising events such as annual cultural festivals, conferences, and workshops, with proceeds directed towards development projects and student welfare programs.

**Optimal Utilization of Resources:**

- 1. Budgeting and Planning:** Each department submits detailed budget proposals for resource allocation, ensuring that funds are utilized efficiently for academic and administrative activities.
- 2. Monitoring and Evaluation:** Regular monitoring of expenditure is conducted to ensure funds are used as per the approved plans. Any deviations are reviewed and corrective measures are implemented.
- 3. Sustainability Initiatives:** The institution also invests in energy-saving initiatives, such as solar power, to reduce operational costs and promote environmental sustainability.

Through these measures, the institution ensures that resources are mobilized effectively and utilized optimally to enhance the quality of education and infrastructure.

File Description	Documents
Paste link for additional information	<a href="https://fccpune.com/wp-content/uploads/2024/12/6.4.3.pdf">https://fccpune.com/wp-content/uploads/2024/12/6.4.3.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### Significant contributions of IQAC for the Academic Year 23-24

1. The target taken up by the IQAC was streamlining the process of data collection, analysis and reporting for students, faculty, Departments and the various curricular and extra curricular societies and cells. This was achieved by creating a centralized online folder for collection of data by the students studying in the college.
2. Skill development has been a top priority for the college. In this regard the IQAC has taken up several initiatives to provide the students with the required knowledge, skills and abilities beyond the classroom to make them better equipped to face the challenges based on real time.
3. Organizing a day workshop to train the teachers, non-teaching staff and the students of the college on soft skills, Language & communication, ICT skills, Plantation, Yoga etc.
4. Making the teachers acquainted with their values of accreditation and new method of NAAC accreditation Planning for introduction of online enquiry portal for "Admission" for enhancement of students.
5. Conducting Academic Audits.

File Description	Documents
Paste link for additional information	<a href="https://fccpune.com/wp-content/uploads/2024/12/6.5.1.pdf">https://fccpune.com/wp-content/uploads/2024/12/6.5.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of

operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

#### Implementation of Digital Learning Platforms

Following a review of the teaching-learning process, the IQAC identified the need to incorporate digital learning tools to enhance student engagement and learning outcomes. As part of the institutional review, the following reforms were implemented:

- **Introduction of Online Learning Platforms:** The institution adopted digital platforms like Google Classroom to facilitate online lectures, assignments, and discussions.
- **Training for Faculty:** Teachers were provided with training on integrating technology into teaching, enabling them to use multimedia resources, interactive modules, and assessments through the digital platforms.
- **Incremental Improvement:** Over the years, the use of digital tools was expanded to include live webinars, virtual labs, and online quizzes, improving the overall quality of the learning experience.

#### Curriculum Revision and Outcome-Based Education (OBE)

To ensure that the curriculum remained aligned with industry needs and global standards, the IQAC facilitated a comprehensive review and revision of the curriculum, focusing on Outcome-Based Education (OBE). Key changes included:

- **Mapping of Course Outcomes (COs) to Program Outcomes (POs):** The curriculum was redesigned to ensure that each course had clearly defined learning outcomes linked to broader program goals.
- **Introduction of Experiential Learning:** The revision included the incorporation of practical learning opportunities such as internships, industry visits, and project-based learning.
- **Continuous Evaluation:** A continuous assessment system was implemented, with regular quizzes, assignments, and projects to gauge students' progress in meeting learning outcomes.

File Description	Documents
Paste link for additional information	<a href="https://fccpune.com/wp-content/uploads/2024/12/6.5.2.pdf">https://fccpune.com/wp-content/uploads/2024/12/6.5.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://fccpune.com/wp-content/uploads/2024/12/ANNUAL-REPORT-23-24.pdf">https://fccpune.com/wp-content/uploads/2024/12/ANNUAL-REPORT-23-24.pdf</a>
Upload e-copies of the accreditations and certifications	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Foresight College of Commerce is committed to fostering gender equity through a variety of initiatives. The institution integrates gender sensitization into both curricular and co-curricular activities. Courses on ethics, social responsibility, and human rights include discussions on gender equality, empowering students with the knowledge to address biases and promote inclusivity.**

**Workshops, seminars, and panel discussions on gender sensitization**

are conducted regularly, inviting experts to discuss issues like gender roles, workplace equality, and women's empowerment. Special events such as Women's Day celebrations and self-defense training programs for female students further reinforce the commitment to equity.

The campus provides a safe and inclusive environment with facilities like separate common rooms for women, a grievance redressal cell, and sanitary napkin vending machines. Surveillance systems and security personnel ensure safety, while an anti-sexual harassment committee addresses any concerns promptly.

Student-led clubs and committees, such as the Women's Development Cell, organize activities to spread awareness about gender equity. Additionally, leadership roles in student bodies are promoted across genders, fostering an environment of equal opportunity.

These measures collectively ensure that the institution remains a space where all genders are respected, empowered, and provided with equal opportunities for growth.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system  
Hazardous chemicals and radioactive waste management

Foresight College of Commerce has implemented comprehensive systems for managing degradable and non-degradable waste, aligning with environmental sustainability goals.

1. **Degradable Waste:** Biodegradable waste, such as food scraps and garden waste, is managed using composting units on campus. A designated area processes this waste into organic manure, which is used to maintain the institution's green spaces. Regular awareness campaigns encourage students and staff to segregate waste at the source, ensuring effective composting.

2. **Non-Degradable Waste:** Non-degradable waste, including plastics, glass, and metals, is collected and segregated through a structured waste bin system placed strategically across the campus. Recyclable materials are handed over to authorized recycling agencies, ensuring minimal environmental impact. E-waste, such as outdated electronics, is disposed of responsibly through tie-ups with certified e-waste recyclers.

3. **Paper Waste:** A dedicated initiative promotes the reuse and recycling of paper. Used paper is collected and sent for recycling, and digitalization of administrative processes reduces paper usage significantly.

4. **Hazardous Waste:** Hazardous waste, if generated, is disposed of in compliance with local environmental regulations. Awareness drives educate students and staff on safe disposal practices.

These facilities reflect the institution's commitment to sustainable waste management and environmental stewardship.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting**

C. Any 2 of the above

**Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b></p> <p><b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	D. Any 1 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Foresight College of Commerce is dedicated to fostering an inclusive environment that promotes tolerance and harmony across cultural, regional, linguistic, communal, and socioeconomic diversities.**

The institution organizes events such as cultural festivals, regional days, and language appreciation workshops that celebrate India's rich diversity. These activities encourage students to learn about and respect various traditions, fostering a sense of unity in diversity. Interfaith dialogues and discussions on communal harmony are regularly conducted to promote mutual understanding and peace.

The college provides scholarships and financial aid to students from economically disadvantaged backgrounds, ensuring equitable access to education. Initiatives like buddy programs and mentorship schemes help students from diverse regions and linguistic backgrounds integrate into the campus community.

To address linguistic diversity, language support programs are offered, including spoken English and regional language workshops, enabling students to overcome communication barriers. Socioeconomic inclusivity is further promoted through skill development programs that prepare students for employability regardless of their backgrounds.

Committees like the Equal Opportunity Cell and anti-discrimination panels actively monitor and address issues related to inclusivity, ensuring a safe and supportive environment for all. Through these efforts, the institution creates a campus culture where diversity is celebrated, and every individual feels valued and empowered.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**Institutional Efforts for an Inclusive Environment**

Foresight College of Commerce is dedicated to fostering an inclusive environment that promotes tolerance and harmony across cultural, regional, linguistic, communal, and socioeconomic diversities.

The institution organizes events such as cultural festivals,

regional days, and language appreciation workshops that celebrate India's rich diversity. These activities encourage students to learn about and respect various traditions, fostering a sense of unity in diversity. Interfaith dialogues and discussions on communal harmony are regularly conducted to promote mutual understanding and peace.

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File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

#### Celebration of National and International Commemorative Days

Foresight College of Commerce actively celebrates national and international commemorative days, events, and festivals to foster patriotism, global awareness, and cultural appreciation among students and staff.

National events like Independence Day, Republic Day, and Gandhi Jayanti are observed with great enthusiasm, featuring flag-hoisting ceremonies, cultural performances, and speeches highlighting India's freedom struggle and values. International commemorative days such as World Environment Day, International Women's Day, and Human Rights Day are organized to educate and inspire action on global issues.

Festivals like Diwali, Christmas, Eid, and Holi are celebrated on campus, promoting cultural harmony and inclusivity. Students and staff actively participate in traditional activities, fostering a spirit of unity and mutual respect.

To engage students in meaningful learning, the institution organizes seminars, quizzes, and essay competitions on these occasions. Special lectures by eminent personalities and workshops are conducted to deepen understanding of the significance of these days.

Commemorations like International Yoga Day are marked with yoga sessions to emphasize health and well-being. Similarly, Science Day and Teachers' Day are celebrated to honor contributions in these fields.

These initiatives not only instill respect for national and international values but also nurture a sense of unity and global citizenship among the campus community.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Green Campus Initiative Objective:** To create a sustainable and eco-friendly campus. **Practice:** The institution has implemented a "Green Campus Initiative" to promote environmental sustainability. Activities include tree plantation drives, maintenance of a herbal garden, and waste management systems like composting and recycling. Solar panels are installed to reduce energy consumption, and students are encouraged to adopt eco-friendly practices such as carpooling and minimal use of single-use plastics. Environmental awareness programs, like seminars and workshops, are organized regularly. **Outcome:** This initiative has significantly reduced the campus's carbon footprint, increased green cover, and instilled environmental consciousness among students and staff.

2. **Skill Development and Employability Program Objective:** To enhance students' professional skills and employability. **Practice:** The institution conducts tailored skill development workshops, including communication skills, IT training, and personality development. Industry experts deliver guest lectures, and students undergo internships to gain practical experience. A dedicated placement cell organizes job fairs and provides career counseling. Collaboration with industries ensures students are trained in market-relevant skills. **Outcome:** The program has led to higher employability rates, with students securing placements in reputed organizations. It has also boosted students' confidence and readiness to face professional challenges.

These practices reflect the institution's commitment to sustainability and holistic development, aligning with its mission to empower students for the future.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Distinctive Area: Holistic Student Development through Experiential Learning**

The institution has consistently demonstrated exemplary performance in fostering holistic student development by prioritizing experiential learning as a cornerstone of its educational approach. Recognizing the need to prepare students for real-world challenges, the institution integrates practical exposure with academic rigor, empowering students to translate theoretical knowledge into actionable skills.

Key initiatives include internship programs, industry visits, and hands-on projects across disciplines. These activities enable students to engage directly with industry practices, fostering critical thinking, problem-solving abilities, and professional competence. Additionally, the institution organizes community service projects and social outreach programs, nurturing empathy, leadership, and a sense of responsibility among students.

The annual Entrepreneurship Fair is a hallmark event, encouraging students to design and present business models, bridging the gap between academia and the entrepreneurial ecosystem. Furthermore, collaborations with industry experts for workshops, guest lectures, and mentorship programs provide students with insights into emerging trends and career pathways.

This distinctive emphasis on experiential learning aligns with the institution's mission to create competent, compassionate, and

dynamic individuals equipped to contribute meaningfully to society. The success of this approach is reflected in the students' outstanding academic achievements, professional placements, and their transformative impact on the community.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

#### 1. Enhancement of Academic Excellence

- Introduce new certificate and diploma programs in emerging fields such as data analytics, AI, and sustainability studies.
- Strengthen the mentoring program for advanced and slow learners to enhance academic performance.
- Integrate more interdisciplinary projects and case-based learning approaches into the curriculum.

#### 2. Digital Transformation

- Fully implement Learning Management Systems (LMS) for seamless online and hybrid teaching-learning experiences.
- Upgrade IT infrastructure and expand campus-wide high-speed Wi-Fi to support digital learning.

#### 3. Research and Innovation

- Establish a Research and Development Cell to promote student and faculty research initiatives.
- Collaborate with industries and academic institutions for joint research projects and funding opportunities.

#### 4. Infrastructure Development

- Expand classroom and laboratory facilities to accommodate growing student enrollment.
- Develop a dedicated sports complex and auditorium to support co-curricular and extracurricular activities.

#### 5. Sustainability and Community Outreach

- Install solar panels and implement energy conservation practices.
- Organize community engagement programs focusing on health, education, and environmental sustainability.

#### 6. Global Engagement

- Strengthen collaborations with international universities for student and faculty exchange programs.

- Host international seminars and workshops to foster global exposure.

These strategic actions aim to elevate the institution's academic standards, foster holistic development, and reinforce its role as a leader in education and societal impact.